

Meeting of IQAC (2024-25) (A.Y - 2024-25) - Ist IQAC ^{meeting} Of the session

Date : 22-8-24 Time : 11:40 a.m
Venue → Principal office

IQAC meeting of this session (2024-25) was conducted on 22nd July 2024 the following members attending meeting

1. Director Dr. Mrs. Neena Dada
2. Principal officiating Dr. Manjit Kaur
3. Ms. Seema Rani (Co-ordinator) IQAC
4. Dr. Paramjit Kaur (HOD Punjabi deptt)
Dean Student Welfare
5. Ms. Neelam Aggarwal
6. Ms. Nidhi
7. Ms. Rekha
8. Mr. Gaurav Kapoor
9. Ms. Amardeep
10. Ms. Deepika
11. Ms. Rubi
12. Ms. Priyanka Librarian
13. IQAC Committee including management representative, faculty administration officers, etc.

The chairperson Dr. Manjit Kaur and welcomed the members. ~~Dr.~~ Seema Rani Co-ordinator of IQAC presented a review.

The following points were discussed in the meeting

1. Sports initiatives
2. Review about the clubs and committees
3. ~~Over~~ all preparation of NAAC cycle one.
4. Revision of Institution level policies
5. Any other points with the permission of chair.

Agenda I :- Review of minutes of previous IQAC meeting was

Conducted on 29 July 2023. The minutes of the meeting were approved by the IQAC members. (Action taken report)

1. Discussion on increase in intake of Department

It is discussed to increase sports activities on district, university level.

Due to sports complex establishment the number of sports activities has improved.

2. Discussion on New PG Courses.

College has applied for two PG Courses Cyber Crime and Personnel management and got affiliation from GNDU and These

Courses will start admission in this session (2024-25).

Above action taken report is noted by the members.
Agenda 2: - Focus on uplift the Clubs and committees by DAAC for better performance. The committees ideas worked for the NAAC accreditation in October 2024. One NAAC will be fixed on 3rd and 4th October 2024.

Agenda 3: Overall preparation of NAAC Cycle I. DAAC has taken the initiative to give distributed duties among different departments, clubs and committees. College Infrastructure has been developed. All possible efforts has made by DAAC to fulfill the targets of NAAC Accreditation.

- ① SRR^{has} submitted in April 2024.
- ② NAAC team visit was fixed in first week of October.
- ③ We have chosen the visit not the off line mode.
- ④ Preparation of departments according to the requirement of NAAC team.
- ⑤ DRV Clarifications has done.
- ⑥ we have to initiate the preparation of various related activities each

as documentation, filing etc

Agenda 4 :- It is discussed that for enhancing the quality and overall development of institution, the benchmarking activity is to be carried out.

Action taken: By all department keeping in view the lab enhancement, learning resources, infrastructure etc. PDS are procured and department infrastructure is upgraded. It is discussed by Dean Student welfare that a few policies

~~Agenda 5 :-~~ through

need to be revised. Hence it is further discussed to take a review of all existing policies through Deans Also for the functional Committees. SOPs and Guidelines can be framed, if policies are not necessary.

Agenda 5 :- Any other point with permission from the chair

It is discussed that a revision in the DEAC Committee is required in view of increase in the department, need for replacement of a few exiting stakeholders and addition of new members.

Ms. Seema Rani IBAC co-ordinator,
Proposed the vote of thanks to all
IBAC members and faculty members
discretion

Dr Mrs. Seema Dada.
Dr. Manjit Kaur
Affiliated Principal

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