

St. Soldier College (Co. Education)
Internal Quality Assurance Cell (IQAC)

Session- 2024-25

Date: 11-03-2025

Time: 01:00pm

Venue: Seminar Hall

Subject: Remedial Classes for Students, Alumni Reconstruction & Data Collection, AQAR Review, and EOI for Learner Support Centers (LSCs)

Agenda:

1. Organization of remedial classes for weak students and topper students. (Two separate groups).
2. Alumni association reconstruction and data collection.
3. Review of AQAR (Annual Quality Assurance Report) progress.
4. Discussion on the Expression of Interest (EOI) for establishment of Learner Support Centers (LSCs) – Directorate of Open & Distance Learning.

Points Discussed:

1. Remedial Classes:

- Identification of two separate student categories: academically weak and Topper students.
- Design of tailored remedial programs and allocation of resources.
- Scheduling and faculty involvement.

2. Alumni Reconstruction & Data Collection:

- Plans for rebuilding the alumni association.
- Methodology for updated alumni data collection (digital and physical modes).
- Proposals for alumni engagement events.

3. AQAR Review:

- Status update on data collection for AQAR.
- Discussion on areas requiring attention and supporting documents.
- Timelines for internal review and final submission.
- Departments encouraged exploring possibilities for hosting or partnering in LSC establishment.

Action Taken:

1. Groups are formed to manage remedial classes and identify relevant student groups.
2. Offline registers initiated by departments for collecting alumni data; data entry and outreach process underway of current session.
3. AQAR drafting in progress; departments assigned with data submission deadlines.
4. EOI notice shared with all departments; interested faculties/departments to submit proposals for LSCs.

Ms. Seema Rani
Coordinator (IQAC)

Dr. Manjiit Kaur
Chairperson

Dr. Veena Dada
Management Representation