

Meeting of IQAC (2024-25) (A-Y) (2024-25) - 2nd IQAC meeting

Date: 13-9-2024

Time: 12:20 pm

Venue: Directorate Office

Agenda.

1. Review of minutes of previous IQAC meeting and subsequent action taken
2. Final duties recommended by IQAC for NAAC Peer team visit
3. Review of preparations of NAAC cycle D
4. Duties recommended by IQAC for Youth festival held by GNDU
5. Any other point with permission from the chair

Members in meeting

1. Director Dr. Mrs. Neena Dada
(management representative)
2. Chairperson → Dr. Manjit Kaur
(Officially Principal)
3. HOD Commerce Deptt - Mr. Gaurav Kapoor
4. HOD Computer Science Deptt - Ms. Nidhi
5. HOD BPT Deptt - Dr. Ksiti
6. Faculty members
Ms. Rekha
Ms. Deepika
Ms. Rubi
7. Advisory Committee.
Other related member to NAAC
Cycle D.

The chairperson and Director welcomed the members. Ms Seema Rani Co-ordinator of IAAC presented a Review:
The following points were discussed in the meeting

Agenda I :- Review of minutes of Previous IAAC Meeting and Subsequent action taken

Resolution :- The previous IAAC meeting was conducted on 22nd July 2024. The minutes of meeting were read out with a formal discussion with a formal all IAAC member. These minutes of the meeting were approved by the IAAC members.

S.No	Recommendation given by IAAC Committee	Action taken for implementation & outcomes
1.	For New PG Diplomas Affiliation	We have applied and got Affiliation of these diplomas.
2.	Discussion on distribution of Duties for NAAC	All the duties has given to the club and committee incharges and HOD'S. they have prepared there departmental Report and PPT. and prepare depth accordingly.

S.NO	Recommendation by DAAC	Action taken / outcomes
3.	Youth festival Participation	Teams and participants were selected and has started the preparation
4.	Infrastructural improvement for NAAC	Paint, holding, Banners Notice Boards has done for NAAC visit.

Above action taken report is noted by
all the DAAC members.
Resolution passed Unanimously.

Agenda 2 :- As NAAC visit is very near. So
All the staff members doing
their duties. Recommended by
DAAC

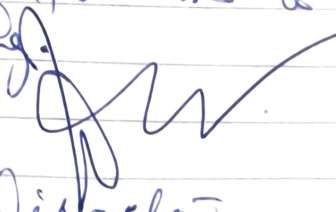
Agenda 3 :- Discussed the Review of
NAAC Preparation. In the
meeting and further step to be
taken has decided in the
meeting.

Agenda 4 :- As Youth festival
has come. So Duties
has allotted to all
members of faculty - specially
music department of the college

Agenda :- Any point with the permission of the chair

- ① Problems faced during state level admission portal works has discussed by Mr Gaurav Kapoor.
- ② Queries by faculty to NAAC coordinator and management representative. These doubts about NAAC has discussed and resolved by the Director.
- ③ Discussion about possibilities and situations occur during NAAC visit. and Director gave the direction to all.
- ④ Chalked out the process and program for NAAC visit.

Ms- Seema Rani BAC Coordinator,
Proposed the vote of thanks to
all members of meeting.


Director
Mr- Mrs-Neena Dada.